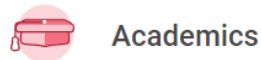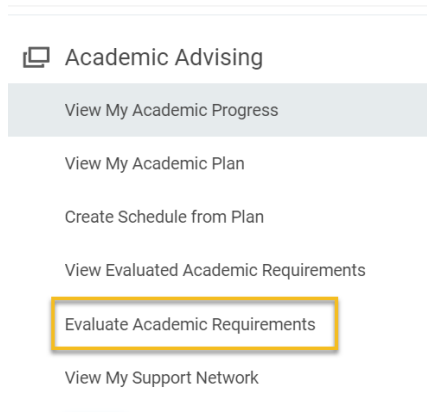# Evaluate Academic Requirements

Overview

This quick reference provides an overview of how to navigate the **Evaluate Academic Requirements** as a student. This task allows you to explore "what-if scenarios" for programs of study different from what you are currently pursuing.
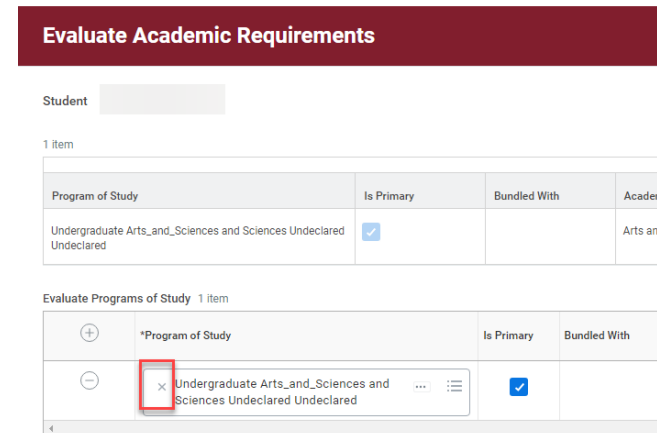
Process

1. From the Workday Homepage, click on the **Academics App**.

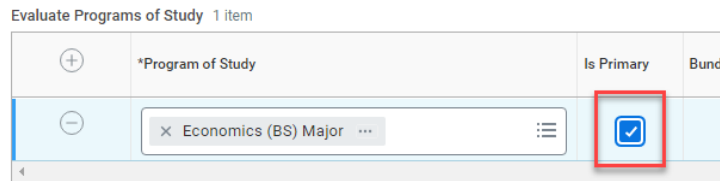2. In the Academic Advising section click **Evaluate Academic Requirements**.
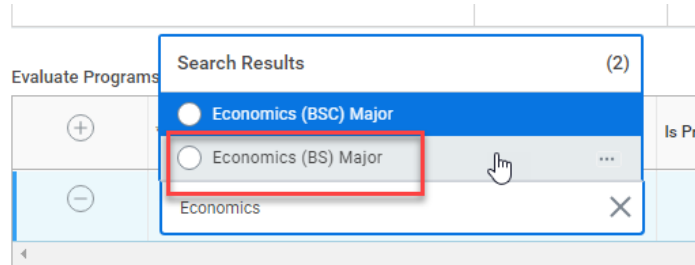

3. In the section "Evaluate Programs of Study" remove the current program of study by clicking the 'X'.
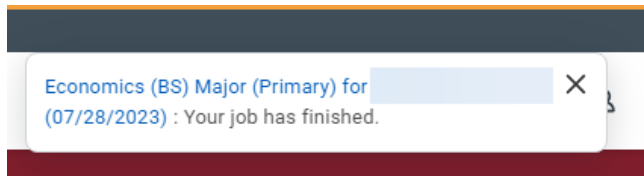

NOTE: Steps can be repeated separately to evaluate up to 5 programs of study.

4. Click in the search and type in the program of study you want to evaluate. Then check the box under "Is Primary" and click OK at the bottom.

- **Program of Study GPA:** Show's the student's GPA for program specific requirements.

- **Requirements Effective:** Date the program was first effective for the student.

- **Last Evaluated:** Date the Academic Progress Report was evaluated (refreshed) for the student.

5. A message will appear that the process has started. Click Done at the bottom. You will get a notification at the top right where the bell icon is located letting you know when it's ready to view. You can click on that link to view the report.

6. The report will show the following information:

   - **Cumulative GPA:** Shows the student's overall GPA at SCU.

   - **Unused Registrations:** Completed courses that do not count toward a particular requirement. To view these courses, click the number value.

7. Review the Academic Requirement Areas.
   - You can click on the requirement itself for more information.

   - The **Satisfied With** columns will show any courses that have satisfied the requirement.

   - The **Status** shows the current status of this requirement (e.g., Satisfied, Not Satisfied).

   - The **Remaining** column lists the remaining elements of the requirement, such as additional courses or units.

- The **Registrations Used** column will list which course is fulfilling the academic requirement.

- **Academic Period** identifies when the requirement was completed/taken.

- **Units** is how many units the course is worth.

- **Grade** lists the final grade. For courses that are in progress, no grades will be listed.

81 items

			Satisfied With			
Requirement	Status	Remaining	Registrations Used	Academic Period	Units	Grade
University Requirement: Must have a minimum 2.000 Cumulative GPA	Satisfied					
University Requirement: Must complete a minimum 60 Upper Division Units	In Progress	Minimum 20 Unit(s)	ENGL 147 - Topics in British Literature	Fall 2020 Quarter	5	A
			POLI 170 - Campaigns and Elections	Fall 2020 Quarter	5	A
			ENGL 100H - Writing in the Public Interest- Honors	Spring 2021 Quarter	5	A
			ENGL 144G - 18th Century Women British Lit	Spring 2021 Quarter	5	A
			POLI 139 - Religion and Poli in Devlpg World	Spring 2021 Quarter	5	A