Recruitment: Hire / Rehire Matrix

SCENARIOS: **Quarterly / Semester Adjunct Lecturer**

1. If they **are** an existing (active) employee:
   a. Add Job to their existing record

2. If they **are not** an active employee, **but** was employed during the current academic year:
   a. Navigate to the appropriate PCN
   b. Search for the pre-hire record and hire them into the PCN

3. If they have never worked here before:
   a. Move the application through the workflow
   b. Process the hire from their application